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| Accounts Payable Queries | | |
| What Page Do I Use To… | Page Title | Page Name |
| See if a vendor currently exists in the Banner database? | Entity Name/ID Search | FTIIDEN |
| Find the address of a vendor | Vendor Maintenance and | FTMVEND |
| Person Identification | FOAIDEN |
| Find all payments to a single UIN or Vendor ID number by fiscal year? | Vendor Detail History Query | FAIVNDH |
| Identify categories of invoices in the system for a single vendor ID or UIN: All, Open, Paid? | Vendor Detail History Query | FAIVNDH |
| Query a summary of transaction and commodity details by a specific vendor ID and invoice number? | Vendor Invoice Query | FAIVINV |
| Search for a purchase order (PO) number and payment status by the vendor’s invoice number? | Vendor Invoice Query | FAIVINV |
| Query of list of invoices by document status category (Open, Paid, Suspense, Hold)? | Invoice/Credit memo List | FAIINVL |
| Search payment details by check number? | Check Payment History | FAICHKH |
| Identify and review all transactions paid on a check, the vendor name, the date of the check and the amount of the check? | Check Payment History | FAICHKH |
| Review all transaction details for a specific Banner invoice document number? | Invoice/Credit Memo Query | FAIINVE |
| Review year-to-date total dollars paid to a single vendor ID number by fiscal year? | Vendor History Query | FAIVHIS |
| Display all the purchasing and payment documents and statuses associated with a specific invoice or check document number? | Document History | FOIDOCH |
| Determine the check number on which an invoice was paid? | Document History | FOIDOCH |
| Search for invoice and receiving data specific to a single vendor ID number or name? | Receiving/Matching Status Query | FAIIREC |
| Search for invoice and receiving data for a specific invoice or purchase order document number? | Receiving/Matching Detail Query | FPIIREC |
| Display open invoices by chart of accounts or FOAPAL elements? | Open Invoices by FOAPAL | FAIOINF |
| To display the payment schedule for a recurring invoice document? | Recurring Payables Query | FAARUIV |
| Validate a check number and its corresponding bank code? | Check Number Validation | FTICHKS |
| Verify receipt status of an invoice, purchase order, or requisition? | Receipt Required Indicator Query | FPARRIM |
| Review the accounting distribution of an invoice document? | Commodities and Accounting Review Query | FOICACT |
| Review the transaction postings for an invoice or check document? | Document Retrieval Inquiry | FGIDOCR |
| Search for a one-time vendor payment? | Document Retrieval Inquiry | FGIDOCR |
| Find out the Originator and all Approvers of an invoice document transaction? | Document Approval History | FOIAPPH |
| Find and review text notes recorded for a specific invoice, vendor, or check transaction? | General Text Entry | FOATEXT |
| Review encumbrance details and track invoice transactions posted against general encumbrance and purchase order encumbrance balances? | Encumbrance List ***and*** | FGIENCB |
| Detail Encumbrance Activity | FGIENCD |